

Personnel Accountability System



FAUQUIER COUNTY FIRE OPERATIONS GROUP

EFFECTIVE JULY 1ST (0700).

Why Firefighter Accountability?



PASSPORT

A System for

Firefighter

Accountability

Personnel Accountability System

■ *System Components*

– Name Tags

- White (IDLH Trained Officers)
- Blue (EMS members not IDLH trained, EMT-B or higher)
- Yellow (IDLH Trained Firefighters and Technicians)
- Red (Non IDLH trained and Non EMS certified personnel)
- Name tags will have personnel's name, EMS certification, and Company number in COG format (ie. 1103).

*****This is to help the IC with identifying trained/qualified members on the scene.**

Accountability Tag Example

First and Last Name	
Co. #	EMS Cert.

John Doe	
Co. 1109	EMT-B

**Example of a member from Co. 9,
Non IDLH trained with EMT
certification**

Accountability Tag Example

John Doe
Co. 1109 EMT-B

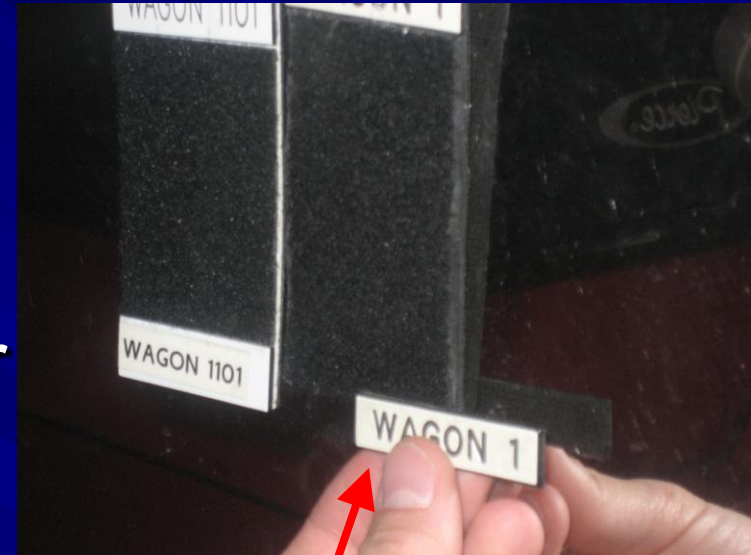
Tag for a member from Co. 9
who has IDLH training and an
Officer.

**NOTE: EMS Officers with
NO IDLH training will still
receive a BLUE
Accountability Tag.**

Personnel Accountability System

– Unit Designator

- On Each Passport
- On Each Unit Roster
- Command Vehicles
(should have blank
Tags for make ups)

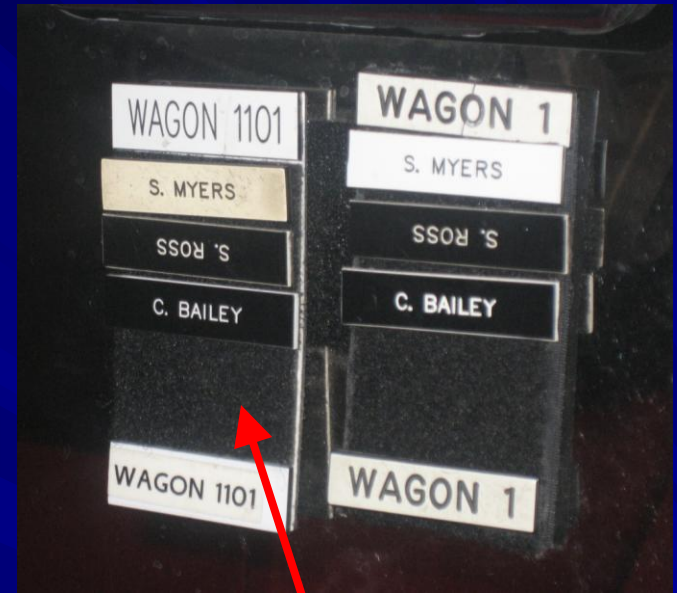


Unit designator is attached by velcro so it may be removed by the IC.

Personnel Accountability System

■ Passport

- Primary Of Flexible Velcro
- One Removable And One Affixed Unit Designator Tag
- Will Contain The Names Of All Members Assigned To That Unit
- Members Normally Remaining Outside The Hazard Area Will Be Upside Down On Passport



Passport

Personnel Accountability System

■ X-ray Passport

- Some Units Have An Additional Passport Available Should The Unit's Crew Be Split Into Two Teams
- Example: The Radio Designation For T208's Second Team Would Be "T208 X-ray"
- The Passport Would Read "T208X"



Personnel Accountability System

■ Unit Roster

- Hard-backed Velcro Attached driver's door (may be located on dash also)
- One Removable And One Affixed Unit Designator Tag
- Will Contain The Names Of All Members Assigned To Staff That Unit.



Unit Roster

Passport

Personnel Accountability System

■ Riding Card

- A duplicate of the passport
- To Insure The Officer Has The Names Of Members Riding That Unit Readily Available At All Times
- Carried In Officer's Radio Pocket
- Contains Printed Names Of All Members Riding That Unit
- Must Be Updated As Riding Assignments Change

Personnel Accountability System

■ Implementation

- Should be used whenever members board the apparatus!
 - Unit roster
 - Passport
 - Riding Card
- Tags removed when members not “riding” anymore.
- Officer first - then driver (upside down), then other members.

Personnel Accountability System

■ Unit Command Board

- Contains An Imprint Of The Initial Command Worksheet or Consolidated Command Board
- Velcro Strip On Back For Collection of Passports
- Carried On All Apparatus To Be Used By The Initial IC Or Division/Group Supervisor
- Designed To Track Units And Assignments Throughout The Incident

COMMAND WORKSHEET

in the IDLH

outside the IDLH

Single / for 20 Min.
Par check

Complete the X for 40
Min. Par check

Floor, Division, Group, Branch		
Officer, Supervisor, or Director		
Unit	Task	Log
		/
		/
		X
		/
		/
		/
		/
		/
		/
		/

Primary Search
 Fire Control
 Exposure Checked

Personnel Accountability System

■ Accountability Kits

– Should be Carried In All Command Vehicles

- Blank Name Tags
- Passports
- Writing Implements
- Spare Velcro Strips
- Several Unit Command Boards

Personnel Accountability System

■ Passport Drop-Off Point

- Driver's Door Of Every Suppression Unit Shall Have An Area Of Velcro To Serve As This Drop Off Point
- Units Arriving Shall Affix Their Passports To The Drop Off Point Or The IC
- Exceptions Shall Be Announced by the first arriving officer or Command Officer.

Personnel Accountability System

■ Remote Passport Drop-Off Point

- When Units Must Enter A Hazardous Area Remote From The Initial Drop Off Point, Passports Shall Be Placed On The Driver's Door Of The First Unit Arriving At The Remote Entry Point
- Example: Mall Or Hospital

Personnel Accountability System

■ PAR Check Procedures

- The Event Timer Will Start Upon Arrival Of The First Unit (if reported to be a working fire, Dispatch will start a timer from the time of dispatch.)
- Timer Goes To Command Channel After It Is Established
- At 20 Minutes - A PAR Check Shall Be Conducted For All Units Operating On The Scene

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■ PAR Check Procedures

- Those Members Operating In The Hostile Environment Shall Be Accounted For Every 20 Minutes
- The 40 Minute PAR Check, Shall Include All Members On The Scene Including Those In Non-hostile Areas.
 - *This procedure shall be repeated every 40 minutes*

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■ PAR Check Radio Report

- At each PAR Check The Unit Officer Shall Report :
 - Location They Are Operating In
 - Number Of Members Inside / Number Of Members Operating Outside The Hazard Zone
- Divisions Report Must Include Units Operating Under Their Control

Should The IC Need To Know The Current Assignment of All Units Or Specific Units, It Is the IC's Prerogative To Solicit The Current Assignment With The PAR Check.

Personnel Accountability System

- Examples of PAR Check Radio Reports
 - **Units**, “E431 PAR on second floor, quadrant Adam, 3 in – 1 out”
 - **Divisions**, “Division 10 all units PAR with E105, E202, T105 and Battalion 212. E202 driver out”
 - **Groups**, “Evacuation operating on floor 12 – 15 all units PAR with E429, E106, TL401 and Battalion 112”

Summary

- Read over SOP which goes into effect July 1st (0700).
- Passports and Accountability Tags shall be used at ALL times.
- Designed to enhance Firefighter Safety and Accountability...PLEASE USE!!!

QUESTIONS???